



City of Waupun
201 E. Main Street
Waupun, Wisconsin 53963
Phone: 920-324-7900
Fax: 920-324-7939
www.cityofwaupun.org

"Wild Goose Center of Wisconsin"

City of Waupun
Board of Review Minutes of Meeting- October 3, 2018

The Board of Review met in regular session on Wednesday, October 3, 2018 at 9:00 a.m. in the City Hall Council Chambers located at 201 E. Main Street, Waupun.

Clerk Hull calls the meeting to order at 9:00am.

Clerk Hull asks for nominations for Board of Review Chairman.

Motion Dobbratz to nominate Julie Nickel as the Board of Review Chairman.
No other nominations are heard. Clerk Hull closes nominations.
Mollien seconds the motion. Motion carried.

Clerk Hull takes roll call.

Board of Review members present on roll call are Chairman Julie Nickel, City Clerk Angela Hull, Richard Steinbach, Jon Dobbratz, Fred Mollien, Dylan Weber, and Jan Harmsen. No members are absent.

A quorum is noted.

Also present is City Assessor Mark Brown of Associated Appraisal.

Clerk informs the Board:

The Notice of the Board of Review was published 30 days prior to the meetings of Open Book and Board of Review. The notice was published as a Class 1 Notice on the May 2, 2018 and posted in 3 public places of the Waupun City Hall, Waupun Public Library, and Waupun Utilities

Due to the assessment rolls not complete, Board of Review was conducted on Thursday, May 31, 2018 at 8:00am at the Waupun City Hall and adjourned to a future date.

Assessment Rolls were available for viewing by the public at Open Book which was conducted by Mark Brown of Associated Appraisal on Thursday, September 6, 2018 from 10am to 7:00pm in the Waupun City Hall Council Chambers.

Board of Review is being held today for the purpose of examining the rolls and the hearing of such objections as brought before the board.

Affidavits of the Board members, Clerk and Assessor have been received.

The policy of Sworn Telephone or Written Testimony was previously adopted by the Board of Review.

Bruce Huizenga is here before the Board of Review to contest the assessment for the property of 157 Harmsen Avenue, Waupun. Huizenga appeared at the Clerk's office on Tuesday, October 2, 2018 and made a verbal request to appear at the Board of Review. The objector was informed of the 48 hour requirement. Mr. Huizenga returned to the Clerk's office at 1:29pm and made request for an Objection Form. He was provided with the form and a Guide for Property Owners. He stated he would return prior to close of the day, 430pm, to submit his objection form. At 430pm, the objection form was not received. Mr. Huizenga appeared this morning at 6:53am and submitted an Objection to Real Property form to the Clerk for the property of 157 Harmsen Avenue Waupun.

The 48 hour requirement states: The Board of Review may not hear an objection to the amount or valuation of property unless, at least 48 hours before the Board's first scheduled meeting, the objector provides to the Board's Clerk written or oral notice of an intent to file an objection, except that upon a showing of good cause and the submission of a written objection, the Board shall waive that requirement during the first 2 hours of the Board's first scheduled meeting, and the Board may waive that requirement up to the end of the 5th day of the session or up to the end of the final day of the session if the session is less than 5 days with proof of extraordinary circumstances for failure to meet the 48-hour notice requirement and failure to appear before the Board of Review during the first 2 hours of the first scheduled meeting.

Chairman Nickel asks Huizenga what extraordinary circumstances prevented him from complying with the 48 hour notice.

Huizenga stated none.

Motion Dobbratz, second Harmsen to deny the request to hear the objection of Bruce Huizenga for the property of 157 Harmsen Avenue, Waupun. Motion carried.

Randy Dykstra is before the Board of Review to contest assessment for multiple properties.

Chairman Nickel asks Dykstra what extraordinary circumstances prevented him from complying with the 48 hour notice.

Dykstra states he was on vacation for one week. Dykstra did not meet with the Assessor at Open Book and did not call the Assessor regarding his objection to the values but wishes his objections to be heard.

Motion Nickel, second Mollien to deny the request to hear the objections of Randy Dykstra of his multiple properties. Motion carried.

As no objectors are present to be heard, the tape recording was turned off until the point of an objection is brought before the Board or adjournment.

At 10:59am the Clerk turned on the tape recording.

No objections were heard.

Motion Mollien, second Dobbratz to conclude the two-hour session at 11:00a.m. and adjourn the Board of Review. Motion carried.

Angela J. Hull, Board of Review Clerk