



City of Waupun

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Waupun Business Improvement District Minutes of Meeting **Wednesday, February 14, 2018**

The Waupun Business Improvement District met Wednesday, February 14, 2018, in the City Hall Council Chambers.

City Staff present is City Clerk Hull and Administrator Schlieve.

Waupun Chamber Representative Tyler Schulz is absent.

Audience present is Dean Fuller.

The meeting was called to order at 7:00am.

Members present are Al Verhage, Larry Sullivan, Jeff Riel, John Karsten, Teresa Ruch, Wayne Buteyn, and Rich Matravers. Members absent are Jack Dunham, John Theune, and Krista Bishop.

Motion Matravers, second Riel to approve the minutes of the January 10, 2018 meeting of the Business Improvement District. Motion carried 7-0.

Prior Business- Outstanding Applications

Jeff Collien, ABB & J Investments, submitted a Façade Improvement Program application for the property of 310 E Main Street, Waupun at the November 8, 2017 BID meeting. Renovation to the façade includes new windows, new doors, awnings and stucco resurfacing the front of the property to match 306 E Main Street. Total project cost is estimated at \$16,250.00 which the Board approved 50% of the BID related expenses not to exceed \$2,000. At the January 10, 2018, the Board extended the application expiration date to May 8, 2018. Construction continues.

Jeff Collien, Club Fitness, submitted a Façade Improvement Program application for the property of 306 E Main Street, Waupun at the November 8, 2017 BID meeting. Renovation to the façade includes siding and downspouts to the rear of the building. Total project cost is estimated at \$8,750.00 which the Board approved 50% of the BID related expenses not to exceed \$2,000. At the January 10, 2018, the Board extended the application expiration date to May 8, 2018. Construction continues.

Motion Verhage, second Riel to approve the 2018 BID Financial report which provides a fund balance for February 2018 of \$23,459.90 with \$4,000.00 outstanding-prior approved applications waiting completion. Motion carried 7-0.

Dean Fuller submitted a Façade Improvement Program application for the properties of 8-8 ½, 10-10 ½, 12 ½, 14 ½ Fond Du Lac Street, Waupun. Renovation to the façade includes tuck pointing and sealing of exterior brick, on the Fond Du Lac Street side of the facade. Total project cost is estimated at \$5,600.

Motion Matravers, second Verhage to approve a 50% matching grant not to exceed \$2,000 to Dean Fuller for façade improvements to the properties of 8-8 ½, 10-10 ½, 12 ½, 14 ½ Fond Du Lac Street, Waupun. Motion carried 7-0.

Schlieve Report:

The City has selected Kunkel Engineering for building inspection and zoning services. John Lust has been assigned to the City of Waupun and will have increased service hours. The Council approved the creation of TID 8, located on the west side of the City, to incorporate the banquet facility and residential development.

No audience wishes to address the Board.

The next meeting of the Business Improvement District is scheduled for Wednesday, March 14, 2018 at 7:00am at the Waupun City Hall.

Motion Ruch, second Matravers duly carried the BID Board adjourned.

Angela J. Hull, City Clerk