

CITY OF WAUPUN CITY CLERK / TREASURER  
201 E. Main Street, Waupun WI  
P: 920-324-7915 \* F: 920-324-3980

**JUNK DEALERS LICENSE APPLICATION**

**Business Information** (please print)

Name of Business: \_\_\_\_\_  
Address of Business: \_\_\_\_\_ Waupun, WI 53963  
Business Phone Number: \_\_\_\_\_

*Payment issued to City of Waupun*  
\_\_\_\_ Junk Dealer \$50.00

**Applicant Information** (please print)

Name of Applicant: \_\_\_\_\_  
Email Address \_\_\_\_\_  
Home Address of Applicant: \_\_\_\_\_ City/ST/Zip \_\_\_\_\_  
Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

I HEREBY apply for the licenses designated on this application, to operate and or sell, in the City of Waupun at the premises described, from date hereof until June 30 of the license year (unless sooner revoked).

I AGREE to comply with and be bound by all Wisconsin Statutes, laws, resolutions, ordinances, regulations, and penalties affecting the business for which the license(s) apply.

I CERTIFY that all the information provided on this form is true and correct.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**11.08 - JUNK DEALERS.**

(1) LICENSE REQUIRED. No person shall carry on the business of junk dealer in the City without a license therefor. A junk dealer is one who shall keep, conduct or maintain any building, structure, yard or place for keeping, storing or piling in commercial quantities, whether temporarily, irregularly or continually, the following enumerated items; shall engage in, carry on or conduct the buying or selling at retail or wholesale; or deal in or collect any old, used or secondhand materials of any kind, including cloth, rags, clothing, paper, bottles, rubber, iron, brass, copper or other metals or materials which are commonly classed as junk, whether with a fixed place of business or as an itinerant peddler, without having first paid for and obtained a license as required in this section.

(2) APPLICATION. Every applicant for a license to engage in the business of junk dealer shall file with the Clerk a written verified application upon a form provided by the Clerk signed by the applicant or applicants. Such application shall be accompanied by a fee as established annually by the Common Council on the Fee Schedule.

(3) INVESTIGATION. The Clerk shall notify the Chief of Police, Health Officer and Fire Chief that application has been made and such officials shall inspect or cause the premises to be inspected.

(4) GRANTING THE LICENSE. The application and the reports of the investigating officers shall be referred to the City Council. The Council may deny the license if the premises are unsuited for a junk dealer's purposes or if the applicant is not a suitable person to carry on such business.

(5) LICENSE FEE. Every junk dealer shall pay an annual license fee as established annually by the Common Council on the Fee Schedule. All annual licenses shall be issued on July 1 and shall continue in force until June 30 next succeeding the date of issuance thereof, unless sooner revoked.

(6) PREMISES TO BE KEPT SANITARY. Any premises devoted to the keeping of junk shall be kept in a sanitary and orderly manner.

(7) SUSPENSION AND REVOCATION. The Mayor may, for cause, suspend the license of any licensee and immediately refer such suspension to the City Council, which shall accord the licensee an opportunity to be heard and give the licensee written notice of the time and place of the hearing. The City Council shall thereupon reinstate or revoke such license. Whenever such license shall be revoked, no refund of any proportion of the license fee shall be made.