



City of Waupun

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"Wild Goose Center of Wisconsin"

Waupun Common Council Minutes of Meeting - Tuesday, April 10, 2018

The Waupun Common Council met on Tuesday, April 10, 2018 at 6:00pm in the Common Council Chambers of the Waupun City Hall with Mayor Nickel presiding.

City Staff present are City Attorney VandeZande, City Clerk Hull, Fire Chief Demaa, Library Director Jaeger, Administrator Schlieve, Utility Manager Posthuma, Public Works Director Daane, Treasurer Oosterhouse, Police Chief Loudon, and Recreation Program Director Kaminski.

Audience present is Brandon Kitchner of the Waupun High School Senior Democratic Seminar Class, Merle Schouten, Carla Gogin of Baker Tilly Virchow Krause LLP, Fond Du Lac County District 7 Supervisor Sam Kaufman, and Fond Du Lac County District 6 Supervisor Mike Beer.

Media present is Justin Wylesky of WBEV/WXRO.

Mayor Nickel called the meeting to order at 6:00pm.

The Pledge of Allegiance was heard, followed by a moment of silence.

Members present on roll call are Mayor Nickel, Alderman Mielke, Alderman Matoushek, Alderman Vossekuil, Alderman Westphal, and Alderman Kaczmariski. Alderman Vanderkin is absent and excused.

No public hearing.

Carla Gogin of Baker Tilly Virchow Krause LLP appears before the Council and provides the findings of the City of Waupun 2017 Audit Report and Financial Statements.

Motion Matoushek, second Westphal to accept the City of Waupun 2017 Audit Report and Financial Statements prepared by Baker Tilly Virchow Krause LLP. Motion carried 6-0 on roll call.

Alderman Vanderkin arrives at 6:06pm.

Fond Du Lac County District 7 Supervisor Sam Kaufman appears before the Council and updates the Council on County happenings. Kaufman has been re-elected to his position for another term.

Fond Du Lac County District 6 Supervisor Mike Beer introduces himself to the Council as the newly elected County Supervisor for District 6.

Motion Vanderkin, second Westphal to approve the minutes of boards committee, and commission meeting minutes as presented. Motion carried 6-0 on roll call.

Council reviewed the Departmental Reports. The Police Chief Loudon is reviewing the process for a municipal court. This will be discussed at a future meeting; Fire Chief Demaa notes that this week is tornado and severe weather awareness week and the sirens will be sound; Clerk Hull comments that Waupun will not be participating in the election for Assembly District 42; Library Director Jaeger notes that this week is National Library Week; Public Works Director Daane informs that bulk pick up is this week and spring clean up to begin next week; and Administrator Schlieve provides a brief overview of the Street Scape Project which is part of the 2018 budget for TID 3. MSA Professional Services will be working with the CDA and providing an analysis of public space and parking design.

Resolution 04-10-18-01 Designating Public Depositories and Authorizing Withdrawal of City Deposits is before the Council for consideration. This resolution is typically approved annually at the Organizational meeting, however, Oosterhouse has added financial institutions of the Utilities and also with moving to the City's investment advisor, Ehlers, our custodian is TD Ameritrade Institutional is added.

Motion Kaczmariski, second Mielke to approve Resolution 04-10-18-01 Designating Public Depositories and Authorizing Withdrawal of City Deposits. Motion carried 6-0 on roll call.

J & N for Women Inc. and WI Promotions Inc. are no longer in business and have outstanding 2016 personal property tax due. The City has filed with Fond Du Lac County to obtain a refund for their portion back to us; however, our portion will need to be written off. Oosterhouse requests approval to write off the City's share of the 2016 personal property tax in the total amount of \$55.19.

Motion Vossekul, second Matoushek to approve writing off the unpaid City share of the 2016 personal property taxes for J & N for Women Inc. and WI Promotions Inc. Motion carried 6-0 on roll call.

Motion Vanderkin, second Kaczmariski to authorize payment of the monthly expenses. Motion carried 6-0 on roll call.

Motion Vanderkin, second Matoushek to approve Operator Licenses to Debbra Czarnecki, Benjamin Ruch, Kathryn Bohn, Gary DeJager, Thomas Bruins, Hannah Vangalen, and Amber Johnston; a Temporary Class B License to Waupun Chamber on Friday May 4, 2018 for the Wine Walk; and a Dairy License to the Waupun Girls Softball Association. Motion carried 6-0 on roll call.

Tentative dates for future meetings for the body of the Council consist of April 17, 2018 at 5:00p for a Special Common Council meeting, April 17, 2018 at 5:30p for the Organizational Meeting of the Common Council, April 24, 2018 at 5:30p for the Committee of the Whole meeting; May 8, 2018 at 6:00p for the Common Council meeting, and May 29, 2018 at 5:30p for the Committee of the Whole meeting. All meetings are designated to be held at the Waupun City Hall.

Motion Vanderkin, second Matoushek to adjourn in closed session under Section 19.85 (1)(e) of the WI Statutes for consideration of land negotiations for the former Meadow View Primary School site, the Waupun Industrial Park, and land in TID 3. Motion carried 6-0.

Motion Vanderkin, second Matoushek to reconvene to open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

No action taken from closed session.

Motion Matoushek, second Vanderkin to call the meeting adjourned at 7:28pm. Motion carried 6-0.

Angela Hull, City Clerk