



City of Waupun

201 E. Main Street
Waupun, WI 53963
Phone: 920-324-7900
Fax: 920-324-3980

"Wild Goose Center of Wisconsin"

Waupun Common Council
Minutes of Meeting
Tuesday, January 9, 2018

The Waupun Common Council met on Tuesday, January 9, 2018 at 6:00pm in the Common Council Chambers of the Waupun City Hall with Mayor Nickel presiding.

City Staff present are City Attorney VandeZande, City Clerk Hull, Fire Chief Demaa, Library Director Jaeger, Administrator Schlieve, Utility Manager Posthuma, Public Works Director Daane, Treasurer Oosterhouse, and Police Chief Loudon.

Audience present is Cody Searvogel, Kylie Searvogel, Erick Searvogel, Caroline Searvogel, Everett Searvogel, Rick Searvogel, Missy Searvogel, Haley Searvogel, Aaron Jahnke, Lt. Pfalz graph, Nate Schears, Ivy Schears, Rhian Schears, Owen Schears, Andrea Spencer, Williams Spencer, Rohn Bishop, and Cecilia Harry of Envision Greater Fond Du Lac.

Media present are Kevin Haugen at WBEV-WXRO.

Mayor Nickel called the meeting to order at 6:00pm.

The Pledge of Allegiance was heard, followed by a moment of silence.

Members present on roll call are Mayor Nickel, Alderman Matoushek, Alderman Mielke, Alderman Vossekuil, Alderman Westphal, Alderman Vanderkin, and Alderman Kaczmariski. No members are absent.

Lieutenant Pfalzgraf introduces newly hired Patrol Officer Brad Rasmussen to the Waupun Common Council.

Fire Chief Demaa introduces newly hired Fire Fighters Nate Schears and Rick Searvogel. City Clerk Hull offers the Oath of Office and Chief Demaa presents the Badge Pinning Ceremony.

Motion Vanderkin, second Matoushek to approve the minutes of boards committee, and commission meeting minutes as presented. Motion carried 6-0 on roll call.

Council reviewed the Departmental Reports.

The City received a Notice of Claim from Rohn Bishop of 307 E Main Street, Waupun. Bishops vehicle received damages from a City snow plow. The claim was provided to its liability insurance carrier, Cities and Villages Mutual Insurance Company, of which a recommendation was received to approve payment to the claimant in the amount of \$1860.44.

Motion Vanderkin, second Kaczmarski to accept the recommendation of the City of Waupun liability insurance carrier, Cities and Villages Mutual Insurance Company, to provide payment to claimant Rohn Bishop of 307 E Main Street, Waupun, the amount of \$1860.44 for damages his personal vehicle sustained from a City snow plow. Motion carried 6-0 on roll call.

Motion Matoushek, second Vossekuil to accept the resignation from Kyle Clark for his seat on the Board of Review. Motion carried 6-0 on roll call.

Motion Matoushek, second Vossekuil to appoint Nancy Vanderkin as the Public Member of the Joint Review Board. Motion carried 5-0 on roll call, with Vanderkin abstain.

Motion Vossekuil, second Westphal to approve the job description of the Recreation Program Director. Motion carried 6-0 on roll call.

Daane would like to apply for funding for a ten foot wide, black topped, pedestrian walking trail east of Gateway Drive and Shaler Drive through the Transportation Alternatives Program (TAP) which is provided through the Wisconsin Department of Transportation (WisDOT). TAP is a legislative program that was authorized in "Fixing America's Surface Transportation" (FAST) Act and signed into law on December 4, 2015. With certain exceptions, projects that meet eligibility criteria for the Safe Routes to School Program, Transportation Enhancements, and/or the Bicycle & Pedestrian Facilities Program are eligible TAP projects. TAP will provide funding for 80% of the project cost with a 20% local match. If approved, TAP projects must commence within four years of the award date. The application for the grant is due Friday, January 26, 2018. Daane submitted a request for a Statement of Qualifications to five (5) consultants to prepare the TAP grant application and provide engineering services. Three (3) consultant firms, Gremmer & Associates Inc., KL Engineering, and MSA Professional Services, returned their Statement of Qualifications for consideration. All three consultants are comparable and the City has worked with these companies in the past. The Board of Public Works made recommendation to the Council to accept the Statement of Qualifications and award the facilitation of the Gateway Drive and Shaler Drive pedestrian trail through the Transportation Alternatives Program (TAP) to MSA Professional Services.

Motion Kaczmarski, second Vossekuil to accept the Statement of Qualifications and award the facilitation of the Gateway Drive and Shaler Drive pedestrian trail through the Transportation Alternatives Program (TAP) to MSA Professional Services. Motion carried 6-0 on roll call.

Chief Demaa wishes to sell the 1996 Pierce Pumper. Options he provides to the Council through the WI Surplus Auction, Brindlee Mountain Fire Apparatus, and Firetec. Demaa recommends either Brindlee Mountain Fire Apparatus or Firetec as they are the two of the better known dealers of used fire equipment. . Both dealers offer no risk advertising, allow for the seller to set the initial selling price and a minimum selling price, and charge the seller a 10% commission if the buyer is referred through them.

Motion Kaczmarski, second Matoushek to move forward with Brindlee Mountain Fire Apparatus and Firetec for the sale of the 1996 Pierce Pumper. Motion carried 6-0 on roll call.

Motion Matoushek, second Vanderkin to authorize payment of the monthly expenses. Motion carried 6-0 on roll call.

Motion Vanderkin, second Vossekuil to approve Operator Licenses to: Brenda Frye, David Gardner, and Mackenzie Schuenemann and a Temporary Class B and Wine License to Agnesian Healthcare Foundation

for an Evening of Wine and Chocolate on February 2, 2018 at the Waupun Memorial Hospital 620 W. Brown Street, Waupun. Motion carried 6-0 on roll call.

Futures meetings tentatively scheduled are January 30, 2018 at 5:30pm Committee of the Whole and February 13, 2018 at 6:00pm Common Council. Both to be held at the Waupun City Hall.

Motion Matoushek, second Vanderkin to adjourn to closed session under Section 19.85 (1) (c) (e) of the WI Statutes to establish compensation for the Recreation Program Director position, review of the City organizational structure, land negotiations for the site formerly known as the Washington School Property in TID 5, and land negotiations in the Industrial Park. Motion carried 6-0.

Motion Vanderkin, second Matoushek to reconvene to open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

No action taken from closed session.

Motion Vossekuil, second Vanderkin to call the meeting adjourned at 7:28pm. Motion carried 6-0.

Angela Hull, City Clerk