



City of Waupun

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"Wild Goose Center of Wisconsin"

Waupun Common Council Minutes of Special Meeting Tuesday, August 29, 2017

The Waupun Common Council met in special session on Tuesday, August 29, 2017 at 5:00pm in the Common Council Chambers of the Waupun City Hall with Mayor Nickel presiding.

City Staff present are City Attorney VandeZande, City Clerk Hull, Police Chief Loudon, Administrator Schlieve, and Public Works Director Daane.

Audience present is Attorney Richard Ceman Jr. of Bascom, Budish & Ceman, S.C. and Greg Gilsinger, Cities and Villages Mutual Insurance Company.

Mayor Nickel called the meeting to order at 5:00pm.

Members present on roll call are Alderman Matoushek, Alderman Vossekul, Alderman Westphal, Alderman Mielke, Alderman Vanderkin, and Alderman Kaczmariski. No members are absent.

Motion Vanderkin, second Matoushek to adjourn in closed session under Section 19.85 (1) (g) of the Wisconsin Statutes for the Workman's Compensation Hearing Application of Andi Colker. Motion carried 6-0.

Motion Westphal, second Matoushek to reconvene in open session under Section 19.85(2) of the WI Statutes. Motion carried 6-0.

City Staff present are City Attorney VandeZande, City Clerk Hull, Police Chief Loudon, Fire Chief DeMaa, Administrator Schlieve, Utility Manager Posthuma, Finance Director Oosterhouse, Library Director Jaeger, and Public Works Director Daane.

Audience present are Philip Cosson of Ehlers & Associates, Jay Graff and Paul Nelson of the Waupun Historical Society, Doug Trost, President and CEO of St. Francis Home in FDL, for the Waupun Christian Home, and John Williamson.

Philip Cosson of Ehlers & Associates is before the Council for the \$2 Million Dollar General Obligation Community Development Bonds for borrowing of funds for the infrastructure of TIF 7. This term is for 19 years which is the remainder of the 20 year life of the TIF. The Call Date is in eight years which we could prepay or refinance at that time. Cosson's will be seeking a rating with Moody's after the Labor Day weekend. Cosson's provides resolutions for consideration to move forward with the borrowing.

Motion Vanderkin, second Kaczmarski to approve the Initial Resolution #08-29-17-01 Authorizing General Obligation Bonds in an Amount not to Exceed \$2,000,000 for Community Development Projects in Tax Incremental District No. 7. Motion carried 6-0 on roll call.

Motion Matoushek, second Vossekuil to approve Resolution #08-29-17-02 Directing Publication of Notice to Electors relating to Bond Issue. Motion carried 6-0 on roll call.

Motion Vossekuil, second Vanderkin to approve Resolution #08-29-17-03 Providing for the Sale of Not to Exceed \$2,000,000 General Obligation Community Development Bonds, Series 2017A. Motion carried 6-0 on roll call.

Jay Graff and Paul Nelson of the Waupun Historical Society are before the Council regarding the importance of a museum and the future of the McKinley building. The Waupun Historical Society Board is finding it not feasible to maintain two buildings. Discussions of razing the McKinley building for lot sales for condominiums or apartment housing and possible City involvement and contribution.

Motion Westphal, second Matoushek to approve the resignation of Clayton “Bud” Landaal to the Fire and Police Commission. Motion carried 6-0.

Doug Trost, President and CEO of St. Francis Home in FDL for the Waupun Christian Home, informs the Council of the proposed annexation of the 10 acre vacant parcel by Highway 68 (excluding a small portion of land in the south east corner), which resides in Town of Chester.

A nursing facility will be constructed- upper two wings for long term care residents, south wing for short term rehabilitation residents, in the center a rehabilitation gym and chapel, and to the west a two story structure to house 30 units for assisted living residents. This would replace the Bly street facility. If annexed, the parcel would be located in Aldermanic District 4 Ward 13. At the August 16, 2017 Plan Commission meeting, a recommendation was made to the Council to approve the annexation.

Motion Vossekuil, second Westphal to waive the first reading and adopt Ordinance 17-09 to Annex Real Estate Located in the Town of Chester, Dodge County, to the City of Waupun for the Waupun Christian Home facility. Motion carried 6-0.

The following policies were distributed for review:

1. City of Waupun Finance Policy- Discussions of the possible formation of a Finance Committee was heard.
2. City of Waupun Take Home Vehicle Policy- Westphal questions Section B (g) regarding not driving while “under the influence of alcohol”. State Statute reflects .08 as legally intoxicated. Westphal believes it should state absolute sobriety.
3. Police and Fire Parade Escorts Policy- Westphal questions if youth age groups at championship level should be incorporated into this policy along with school students. Chief Demaa and Chief Loudon have safety concerns with the frequency of escorts.

2018 Trick or Treat date and hours were discussed. The Downtown Community is holding Trick or Treating on Main on October 28, 2017 from 2:00pm to 4:00pm and requests the City schedule accordingly.

Motion Matoushek, second Kaczmarski to designate the 2017 Halloween Trick or Treat date and hours for the City of Waupun as Saturday, October 28, 2017 from 4:00pm to 6:00pm. Motion carried 6-0 on roll call.

Schlieve recaptures the prior Council meeting which Ady Advantage attended to provide the branding initiative. On the business side, branding is specific to buyers and is one component of a broader strategy

with relationships and allows us to differentiate amongst others communities. There is still a place for City of Sculpture for Tourism.

2018 Budgeting Priorities were discussed. The City roads (approximately 50 miles of streets not including parking lots or alleys) are need of major repair/replacement. The Board of Public Works approved a 7 year street replacement schedule to aid in maintaining the streets. Future suggestions to acquire revenue to replace the streets consisted of grant funding and a possible City Wheel Tax. Kaczmariski states Mayville put the Wheel Tax in place and it failed. Kaczmariski asks to request a meeting with Cities, Villages, and Townships and form a resolution to request 60% of the yearly fees from Dodge County for the half percent sales tax to aid in road maintenance. Nickel recalls a prior resolution of this concern being turned down. Mielke does not see borrowing as an option and suggests increasing the budget levy.

2018 Capital Equipment Plan and replacement schedule is reviewed.

Partnerships the City holds with Kunkel Engineering and the Waupun Chamber was discussed. A future formation of an Ad-Hoc Committee to define the needs of the City and to develop request for proposals is suggested.

Motion Vanderkin, second Matoushek to authorize the City Clerk to release payment of the monthly expenses. Motion carried 6-0 on roll call.

Motion Matoushek, second Westphal to approve the Operator Licenses to Courtney Canny and Mary Cross and the Temporary Class B License to Waupun Hoopsters Fundraiser for the event on September 15-17, 2017 at McCune Park. Motion carried 6-0.

Motion Vanderkin, second Westphal to call the meeting adjourned at 8:20pm.

Angela Hull, Clerk