

COMMON COUNCIL
CITY OF WAUPUN, WISCONSIN

RESOLUTION NO. 03-24-26-03

WISCONSIN RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN
FOR CDBG PROGRAMS

This Residential Anti-Displacement and Relocation Assistance Plan (RARAP) is prepared by the City of Waupun in accordance with the Housing and Community Development Act of 1974, as amended; and HUD regulations at 24 CFR Part 42.325 and is applicable to our CDBG1 projects.

Minimize Displacement

Consistent with the goals and objectives of activities assisted under the Act, the City of Waupun will take the following steps to minimize the direct and indirect displacement of persons from their homes:

- Stage rehabilitation of apartment units to allow tenants to remain in the building/complex during and after the rehabilitation, working with empty units first.
- Arrange for facilities to house persons who must be relocated temporarily during rehabilitation.
- Where feasible, give priority to rehabilitation of housing, as opposed to demolition, to avoid displacement.
- If feasible, demolish or convert only dwelling units that are not occupied or vacant occupiable dwelling units (especially those units which are "lower-income dwelling units" as defined in 24 CFR Part 42.305).
- Target only those properties deemed essential to the need or success of the project

Relocation Assistance to Displaced Persons

The City of Waupun will provide relocation assistance for lower-income tenants who, in connection with an activity assisted under the CDBG Program, move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR Part 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.

One-for-One Replacement of Lower-Income Dwelling Units

The City of Waupun will replace all occupied and vacant occupiable lower-income dwelling units demolished or converted to a use other than lower-income housing in connection with a project assisted with funds provided under the CDBG Program in accordance with 24 CFR Part 42.375.

Before entering into a contract committing the City of Waupun to provide funds for a project that will directly result in demolition or conversion of lower-income dwelling units, the City of Waupun will make public by publication in the Fond du Lac Reporter and submit to the U.S. Department of Housing and Urban Development (HUD) through the State, under the State CDBG Program, the following information in writing:

A description of the proposed assisted project;

1. The address, number of bedrooms, and location on a map of lower-income dwelling units that will be demolished or converted to a use other than as lower-income dwelling units as a result of an assisted project;
2. A time schedule for the commencement and completion of the demolition or conversion;

3. To the extent known, the address, number of lower-income dwelling units by size (number of bedrooms) and location on a map of the replacement lower-income housing that has been or will be provided. *NOTE: See also 24 CFR Part 42.375(d).*
4. The source of funding and a time schedule for the provision of the replacement dwelling units;
5. The basis for concluding that each replacement dwelling unit will remain a lower-income dwelling unit for at least 10 years from the date of initial occupancy; and
6. Information demonstrating that any proposed replacement of lower-income dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom unit), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units of a different size, is appropriate and consistent with the housing needs and priorities identified in the HUD-approved Consolidated Plan and 24 CFR Part 42.375(b).

To the extent that the specific location of the replacement dwelling units and other data in items 4 through 7 are not available at the time of the general submission, the City of Waupun will identify the general location of such dwelling units on a map and complete the disclosure and submission requirements as soon as the specific data is available.

Replacement not Required Based on Unit Availability

Under 24 CFR Part 42.375(d), the City of Waupun may submit a request to HUD (or to the State, if funded by the State) for a determination that the one-for-one replacement requirement does not apply based on objective data that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within the area.


Contacts

The City Administrator's Office (920-324-7912) is responsible for tracking the replacement of lower-income dwelling units and ensuring that they are provided within the required period.

The City Administrator's Office (920-324-7912) is responsible for providing relocation payments and other relocation assistance to any lower-income person displaced by the demolition of any dwelling unit or the conversion of lower-income dwelling units to another use.

Adopted and effective on this 24th day of March, 2026.

Chief Elected Official Certification:


Rohn W. Bishop, Mayor

ATTEST:
Municipal Clerk Attestation:


Angela J. Hull, City Clerk/Treasurer

