

## City of Waupun

Plan Commission Special Meeting 12/12/18 – Minutes (Approved 2/20/19)

4:45 p.m.

CALL TO ORDER ROLL CALL (4:47 p.m. by Jeff Daane)

Present: TerBeest, Daane, Medema, Drews

Absent: Matoushek, Lueck (excused), Nickel (excused)

Also in attendance was Matt Navis, of Navis Properties.

No persons in attendance wishing to address the Plan Commission.

### ACTION

1. Motion TerBeest, second Medema to approve minutes from the November 14, 2018 meeting. Carried 4-0.
2. Discuss / Approve Site Plan for Navis Properties on Gateway Dr.
  - a. Matt Navis in attendance to review plan to equipment lot on Gateway drive and install a storm water pond on the site. Site will drain to the existing storm water system. Current site will be graded and drain as appropriate. Daane commented that they will need to get a storm water maintenance agreement drawn up and submitted to county which will require yearly inspection. Navis acknowledge requirement and will file appropriate paperwork.
  - b. Motion/Second: Motion Medema, second Drews. Roll Call: Medema – Y; Drews – Y; TerBeest – Y; Daane – Y (carried 4-0).
3. Discuss / Approve Minor Subdivision Letter of Intent for Born Rentals at N11203 CR I and W6147 Milligan Rd. in the Town of Chester.
  - a. Schlieve noted that future land-use maps recently approved do not have the city expanding near the proposed location. There is no opposition from the City.
  - b. Motion TerBeest, second Medema. Roll Call: Drews – Y; TerBeest – Y; Medema – Y; Daane – Y Carried 4-0

### ADJOURNMENT

1. Motion TerBeest, second Drews to adjourn. Carried 4-0
2. Meeting adjourned 5:00 p.m.