

CITY OF WAUPUN
PLAN COMMISSION
MINUTES OF THE JANUARY 18, 2017 MEETING
(Approved 2/15/17)

1. Call to Order:
The Plan Commission met at 4:45 p.m. in the Council Chambers, City Hall, Waupun.
2. Roll Call:
Members Present: Elton TerBeest, Fred Lueck, Nancy Vanderkin, Jerry Medema, Derek Drew, and Jeff Daane
Member Excused: Julie Nickel
Staff Present: None
Also present: Tyler Jacob, Tyson Lafond, Jacob Trauernicht, and Eric Fowle
3. Acting Chairman, Vanderkin called for the approval of the minutes of the December 21, 2016 meeting. Motion by Medema, seconded by TerBeest to approve the minutes of the December 21, 2016 meeting as presented. Motion carried, unanimously.
4. Kathy Schlieve, City Administrator briefly noted that the City is exploring the possible creation of Tax Increment District #7 which would run along USH 151 to the Highway 26 interchange and include the Industrial Park. The consultant is recommending a hearing be held on this proposal within 30-45 days. No further information was presented on this issue so the committee proceeded to Agenda Item #5.
5. Kathy Schlieve introduced Eric Fowle, Executive Director of the East Central Wisconsin Regional Plan Commission who will be helping the City update its 2040 Comprehensive Plan. WI Smart Growth Comprehensive Planning law requires public participation throughout the comprehensive process and the City needs to adopt written procedures designed to foster public participation according to WI State Statutes 66.1001(4)(a). This includes establishing comprehensive plan update timelines, methods of citizen participation, plan commission, and ad hoc members, public meetings, news releases, public visioning portal, open houses and community events, and public hearings.

Acting Chairman Vanderkin called for a motion to recommend the establishment of public participation procedures for the City of Waupun 2040 Comprehensive Plan Update.

Motion by TerBeest, seconded by Medema to recommend to the City Council that the City establish public participation procedures for the City of Waupun 2040 Comprehensive Plan Update. Motion carried, unanimously.
6. There were no further agenda items so Lueck made a motion to adjourn the meeting, which was seconded by Drews. Motion carried, unanimously, meeting adjourned at 4:56 pm.

Fred Lueck
Secretary