



“Wild Goose Center of Wisconsin”



City of Waupun

201 E. Main Street
Waupun, WI 53963
Phone: 920-324-7900
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The Waupun Recreation Board will meet on **Monday, January 22, 2018 at 6:00pm** at the Waupun Senior Center.

Agenda

1. Consider for Approval December 11, 2017 Meeting Minutes
2. Update on Recreation Director Position
3. Discuss Park Safety/Realignment of Staff
4. Update on Facility Study
5. Update on Grants
6. Discussion and Possible Action on McCune Shelter and Concession Rental
7. Pool Update – Jacob Van Den Berg, YMCA
8. Recreation Update – Rachel Kaminski, YMCA
9. Other Business:
 - a. Set Next Meeting Date

10. Adjournment

Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, call the City Clerk's office at (920) 324-7900.

Cc: Recreation Board Members
Mayor and Common Council
Department Heads
Rachel Kaminski & Jake Van Den Berg, YMCA
Justin Schmidt, Little League
Derek Standke, Waupun Baseball
Chelsea Humphreys, WARP

City Attorney
Media



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Waupun Recreation Board December 11, 2017 Meeting Minutes

The Waupun Recreation Board met Monday, December 11, 2017 at 6:00pm at the Senior Center with Chairperson VantHoff presiding.

Members present: Chairperson Rick VantHoff, Kelly Hraban, Bobbie Vossekuil, Jason Westphal, Jane Neevel

Absent members: Bruce Uecker, Jan Harmsen,

Also in attendance: City Administrator Kathy Schlieve, Mayor Julie Nickel, and Rachel Kaminski of the YMCA

- 1. Minute Approval:** Motion Kelly Hraban, second by Bobbie Vossekuil to approve the minutes of the October 23, 2017 meeting. Motion carried.
- 2. Discuss Recreation Director Position**
 - Due to the growth of the senior center it is felt that a full-time Director is needed under the direction of City of Waupun vs YMCA
 - YMCA is working along with City to get that position posted and interview process along with any transitions they currently are handling.
 - Hopefully to have position to be filled by 1/2018
 - Job description has been submitted to CVMIC for review and changes and approval
 - Submitting to City Council for final approval
 - This position would work with UW Grant for Rural Aging Grant writing.
 - Rick VantHoff will represent Rec Board at the interview for this position via vote nomination by Kelly Hraban and seconded by Jason Westphal.
- 3. Discuss Facility Study**
 - MSA discussion on city building and plans for upgrades per Jeff Danne. Money was approved and when the plans come in they will be reviewed, including what upgrades will be done and when.
 - Maintenance and ADA upgrade will be priority along with budget in what facility will be done first. Most city buildings at present are not ADA compliant. Hopefully 2018 will be a good starting point for this.

- **PARK FACILITY UPDATE BY JEFF DAANE**
 - McCune play equipment
 - Went over 5 year plan for the parks, all ADA updates that were in park plan
 - Woodchips are ADA approved for play area.
 - Signage, parking area, restroom upgrades
 - Getting the different team coaches together to discuss concerns and suggestions for improvements and changes so that everyone is on the same page to eliminate confusion and miscommunications. Also, acknowledge those associations who put monies back in to help with budgeting additional upgrades.

4. Discuss Grants

- DOT TAP is a new 80/20 grant not for recreational ex: McCune project
This could be used to connect Rock River School and High School walking path by Gateway and Shaler. Could assist with the Goose Trail Path once DOT is done with their changes.
- WIS DNR 50/50 grant. This can be used for the McCune project and addition. The suggestion made by Kathy is to hold off on the WIS DNR grant for this project since we are going with the DOT TAP which is more money and can help with connection of the Goose Trail in the future .
- CBG Facility 50/50 grant. This could be used for the Senior Center project and additions.
- MSA has been used prior to for Grant Writing and we would look at them again for assistance.

5. Recreation Update – Rachel Kaminski, YMCA

- YMCA hired a new CEO Derick is now Rachel's supervisor
- Haunted House was a big hit!! Lots of help to pull it off.. Attagirl for Mayor Julie
- Costume party was a great success
- Cook book is now being done, the charge is \$3.00
- Started movie night was great in Oct repeated in Nov and Dec
- **New for November** ..new exercise class called Friday Fitness and class is full
- Fitness classes are now 5 times a week
- Pool league started in November
- Booking of the center is up for holiday and family gathering
- SIA and Harvey Ins came in to go over insurance available for secondary coverage.
- **New for December** its last month for foot care clinic
- Gateway clinic will take over foot care for the senior center members
- Computer classes again. Classes have been full, the school donated chromebooks
- Thru donations all Euchre players were able to get Christmas gifts.
- Christmas and Bingo party scheduled for Friday Dec 22, Lunch at noon bingo at 1.
- Poker on Wed mornings
- Puzzle contest-team of 2 people who finishes first wins
- **January- NEW YEARS PARTY** with the Mayor Julie
- Index card for registration so Rachel can get a hold of them for things they sign up for or family members if needed.
- Attendance is 500 more than last year.

6. Other Business:

- a) Next meeting date: Monday, January 22, 2018 at 6:00PM

7. Adjournment

Motion Jason Westphal, second by Kelly Hraban to call the meeting adjourned. Motion carried.

Submitted by Bobbie Vossekuil.

Waupun Senior Center 2014 - 2017 Comparison

	2014	2015	2016	2017				
Rentals	17	22	23	25				
Meals	5,596	5,885	5,594	5,379				
Transportation Rides	732	940	957	1,031				
Attendance		8,877	12,119	12,541				
Average Daily Attendance	35	35	48	49				
Lunch Individuals	78	162	173	192				

2017 Senior Center Report

<i>***Duplicate Counts</i>	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Total
Monthly Attendance	973	913	1,021	942	1,040	971	934	1,070	927	1,196	1,301	1,253	12,541
Average Daily Attendance	46	48	44	47	44	45	47	45	45	55	62	60	49
Rentals	1	0	1	1	1	0	0	1	3	2	4	11	25
Services													
Mobile Meals	208	224	263	209	195	193	168	146	197	237	199	197	2,436
Table Meals	312	300	324	242	215	225	192	203	175	252	253	250	2,943
Transportation Rides	74	112	108	81	86	87	78	109	83	85	65	63	1031
Foot Care	16	16	16	16	16	16	16	16	16	16	16	16	192
Activities													
Open Pool	31	66	71	67	52	22	26	32	28	59	91	137	682
Wii	26	19	12	14	26	12	13	16	20	19	8	14	199
Euchre	81	83	87	88	93	83	119	98	75	109	94	59	1069
Pool League	80	64	32								64	64	304
Sheepshead	181	195	240	201	218	220	207	253	201	210	221	185	2,532
Wednesday Workout					112	145	136	127	87	84	92	54	837
Friday Fitness											79	60	139
Yoga Stretch	231	248	303	336	342	360	351	360	327	316	321	282	3,777
Book Club	12	14	11	10	16	12	11	15	12	17	11	12	153
Bingo	62	41	44	28	65	36	32	69	91	77	126	112	783
Sevens Cards					27	21	19	16	28	29	13	17	170
Hand & Foot Cards	42	37	48	45	57	36	42	39	42	46	42	31	507
Jam Session/Party	56	36	47		16	30	27	29		59	62	56	418
Board Games/Marbles	15	12	15	12	12	12	12	15	12	12	12	13	154
Craft Club	5	7	4	8	11	11	10	9	14	12	14	9	114
Trips	3	8	13	6	35	25	9	13	8	13			133
Local Presentations	18	12	22	46	25	42	39	26	18	24	55		327
Computer/Gadget Class	11	6	8	8	6	5	8	6	6	5	6	15	90
Movie Night										29	47	56	132
Knit-Wits	24	22	29	22	24	20	16	20	16	16	18	17	244
Euchre Tournament	41	29	33	36	36	39	43	44	35	36	40	42	454
Pickleball	60	48	44	60	64	60	62	68	48	80	64	64	722