



# City of Waupun

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*"Wild Goose Center of Wisconsin"*

## **Waupun Recreation Board January 22, 2018 Meeting Minutes**

The Waupun Recreation Board met Monday, January 22, 2018 at 6:00pm at the Senior Center with Chairperson Rick Vant Hoff presiding.

Members present: Chairperson Rick VantHoff, Jan Harmsen, Jane Neevel

Absent members: Bruce Uecker, Kelly Hraban, Bobbie Vossekuil, Jason Westphal

Also in attendance: DPW Director Jeff Daane, Mayor Julie Nickel, Rachel Kaminski, Jacob Van Den Berg of the YMCA and YMCA Director Derik Langfeld

- 1. Minute Approval:** Motion Jane, second by Jan to approve the minutes of the December 11, 2017 meeting. Motion carried.
- 2. Update on Recreation Director Position**
  - Interviews were conducted for the position and Rachel has accepted the position.
  - Her official start day is February 12, 2018.
  - Rachel thanked the YMCA for their support.
  - Council will vote to accept Rachel as a City employee at the January 30 meeting.
- 3. Discuss Park Safety / Realignment of Staff**
  - Rick would like to have two leaders in a park, maybe close other parks or rotate the parks.
  - Summer school may be asked to participate and jointly work with the park leaders.
  - Jan stated that she is concerned about the safety of the park leaders and asked that they should be trained in active shooters, handling drunk or drugged people, or upset parents.
  - Jeff Daane stated that the city is proactive in active shooter scenarios.
  - Rachel stated that The City of Beaver Dam has two park leaders working at a park during the summer months. BD has five parks, two leaders a park.
  - Jane would like to see other students volunteer.
- 4. Update on Facility Study**
  - MSA has chosen to do our facilities study. The Senior Center will be the first to be assessed. All of the buildings will be assessed and should be done by fall. Surveys could be sent out to the city citizens to see what they want in our buildings. This may be sent for referendum.

**5. Update on Grants**

- Jeff showed this board the grant that is currently being submitted for Safe Route to School bike and walking path. This possible grant money will be used for a black top path from RRIS to WAHS.
- Jeff will have to work with the DOT because of the power poles and receive rightaway for the path.
- It's an 80/20 grant and is due this Friday. We hope to hear by this fall.
- Completion could be as soon as 2020.
- Jan stated that there is money from WARP to possibly donate to this cause.

**6. Discussion and Possible Action on McCune Shelter and Concession Rental**

- Rachel and Rick did a walk thru of McCune shelter concession stand. There was a lot of product that was two years old, as well as a freezer, nacho machine, etc. Rachel stated that these machines were moved to the senior center after getting approval from the Men's Softball Association who was last in the shelter.
- McCune is up for rental. There is seating for 20 indoors and up to 40 outside, nice bathrooms and a nice kitchen/prep area. Rachel is wondering about charging for the rental of this park as it's the only enclosed shelter that the city has. She would advertise in the summer parks book.
- Jeff shared his concerns about the Christian School and Little League wanting to use it for their use during baseball season. Rachel stated she could work around that.
- Jeff is also concerned about clean up, or possible security deposit.
- No action was taken as we did not have a quorum, tabled for next month.

**7. Pool Update – Jacob Van Den Berg, YMCA**

- All of the pool staff were trained over Christmas break. Jessica became engaged and will not be back for this summer.
- The Board reviewed the Y brochure. Pool will be open from Saturday June 2 and closed Sunday August 26. No Labor Day Weekend.
- Jeff stated that he will have everything ready by May 21, staff will be training May 29.
- Rick asked if we could be open for Memorial Day. Jeff said that is very cold in May. Jacob stated it would possibly be hard to get staff together to open that weekend.
- Candance Wojahn Start out Swim Safe June 11-14. They we would run the night swim lessons afterwards, then the day lessons after that week.
- 400 kids were given swim lessons last year. YMCA has no idea how they could add more lessons.
- New swim lessons for parent and child. Instructors teach 12 months through 3 years along with their parents will be instructed on how to learn to swim.
- Adult and Teen swim lessons will be offered during the Wojahn learn to swim program during adult swim. Thank you to Carla and Keith Wojahn!
- No swim lessons during July 4 week.
- Swim Team will continue, last year we only had 5 swimmers and were hoping to draw more kids.
- Shelter rentals will continue. Only 3 rentals last year.
- Rachel will work with getting more healthy snacks for the concession stand.
- Swim lesson cost will go up to \$30. Tabled till next month.
- Jacob would like to get a sign for the pool manager for parking, discuss next month.
- Next month we will schedule with the YMCA all the swim lessons, teen nights and ice cream nights.

**8. Recreation Update – Rachel Kaminski, YMCA**

- Attendance is up for the senior center, as well as lunch.
- Fitness attendance is up and now five days a week.
- Rachel will be off on vacation next week as she has to use up her YMCA vacation time.
- Registration cards are now being filled out for seniors to complete for emergency contacts, and also wavers for photo release. 132 have completed them already.
- WARP donated resistant bands for senior workouts. Thank you WARP!
- Senior Newsletter for February will be out next week.
- Horicon Marsh is bringing in birds February 23<sup>rd</sup>.
- Mrs. Hull's 3<sup>rd</sup> grade class is coming to visit February 16<sup>th</sup>.
- New on February 12<sup>th</sup> is meet the pharmacist at the senior center.
- Jan asked where you can drop expired medications, WPD and WMH.
- Next meeting discuss the meeting time and date of future Park and Rec meetings.
- Chelsea Humphries is no longer involved with WARP. She can be removed from any meeting minutes. Jan will be the rep for WARP.

**9. Other Business:**

- a) Next meeting date: Monday, February 26, 2018 at 6:00PM

**10. Adjournment**

Motion Jan, second by Jane to call the meeting adjourned. Motion carried.

Submitted by Mayor Julie Nickel