

**City of Waupun Fee Schedule
2026**

Some items require the collection of sales tax. This will be calculated during the transaction.

Adoption: 1/13/2026

	DESCRIPTION	ADDITIONAL INFORMATION	2025 RATE	MUNICIPAL CODE CHAPTER
1				
2	GENERAL GOVERNMENT			
3	Annexations		\$150.00	1.24(3)
4	Materials and Supplies	shall not exceed	\$500.00	3.03(5)(a)(4)
5	Repair of Equipment	shall not exceed	\$500.00	3.03(5)(a)(5)
6	Room Tax		8.00%	3.11(1)
7	LICENSES/PERMITS			
8	Dogs/Cats - Neutered or Spayed	Annually April 1 - March 31	\$10.00	11.09(1)
9	Dogs/Cats - Non - Neutered or Spayed	Annually April 1 - March 31	\$20.00	11.09(1)
10	Late Fee for Dog/Cat Licenses		\$5.00	11.09(3)
11	Mobile Food Vendor	Annual	\$250.00	11.025
12	Mobile Food Vendor Day/Special Event	one-day/event permit - per day	\$25.00	11.025
13	LIQUOR LICENSES	State Fee Law		
14	Class "A" Beer	no max / no min	\$100.00	11.01(3)(a)
15	"Class A" Liquor	\$500 max / \$50 min	\$350.00	11.01(3)(f)
16	Class "B" Beer	\$100 max/ no min	\$100.00	11.01(3)(b)(1)
17	"Class B" Liquor	\$500 max / \$50 min	\$475.00	11.01(3)(g)
18	"Class C" Wine	\$100 max / no min	\$100.00	11.01(3)(k)
19	Picnic License		\$10.00	11.01(3)(b)(2)
20	Wholesalers Fermented Malt Beverage		\$25.00	11.01(3)(c)
21	Special Wholesaler's License		\$25.00	11.01(3)(d)
22	Club License		\$25.00	11.01(3)(h)
23	Operators License		\$40.00	11.01(3)(e)(1)
24	Operators Provisional		\$15.00	11.01(3)(e)(2)(c)
25	CIGARETTE			
26	Cigarette		\$100.00	11.13
27	PARKING			
28	Parking Permit	month	\$15.00	6.05(6)(f)
29	Parking Permit	annual	\$150.00	6.05(6)(f)
30	Time-Restricted Parking Violation		\$10.00	6.15(83)(a)
31	Other Parking Violations		\$20.00	6.15(3)(b)
32	School Zone Violations		\$30.00	6.15(3)(c)
33	Second Violations	same offense within same year	\$5.00	6.15(3)(d)
34	Third and Subsequent Violations	same offense within same year	\$5.00	6.15(3)(d)
35	Additional Forfeitures for Parking Violations	not paid within 48 hours	\$5.00	6.15(3)(e)
36	Additional Forfeitures for Parking Violations	not paid within 10 days	\$10.00	6.15(3)(e)

37	PUBLIC WORKS			
38	Sidewalks Noncompliance	per parcel plus replacement cost	\$25.00	7.03(7)
39	Street and Sidewalk Excavation Permit Application		\$50.00	7.05(1)(b)
40	Excavation or Street/Public Way Opening Bond		\$10,000.00	7.05(2)(a)
41	Excavation Work Insurance	Public Liability	\$100,000 per occasion	7.05(3)
42	Excavation Work Insurance	Public Liability	\$300,000 one accident	7.05(3)
43	Excavation Work Insurance	Public Liability	\$50,000 property damage	7.05(3)
44	Waste Container	annual	\$146.16	
45	Recycling Container	annual	\$52.92	
46	Weed Cutting Charges	per occasion	\$100 + actual cost	10.11(5)(b)
47	Snow Removal Charges	per occasion	\$100 + actual cost	7.07(3)(c)
48	Sump Pump Discharge	fine	\$100.00	7.12(7)
49	Moving Buildings		\$1,000	13.06
50	Compost Permit		\$500	10
51	Stormwater ERU		\$7.00 per eru	24.04
52	PROTECTIVE SERVICES			
53	BIKE			
54	Bike License	per bike owner	\$3.00	6.10(2)
55	Lost Bike License		0.25	6.10(15)
56	PEDDLER			
57	Peddler/Solicitors/Transient Merchant Initial Investigation		\$50.00	11.02(5)(a)
58	Peddler/Solicitors/Transient Merchant	if received 1st license within 12 month	\$30.00	11.02(5)(b)
59	Peddler/Solicitors/Transient Merchant longer than 2 days	per day over 2 days	\$20.00	11.02(7)(a)
60	Peddler/Direct Seller Solicitors/Transient Merchant Bond	per day/max \$1,000	\$100.00	11.02(7)(b)
61	Peddler/Solicitors/Transient Merchant Annual	12 months	\$200.00	11.02(8)(a)
62	Peddler/Solicitors/Transient Merchant 6 month	6 months	\$100.00	11.02(8)(a)
63	Surety Bond		\$1,000.00	11.02(8)(b)
64	AUCTION			11.03
65	Auction Sales	annual	\$10	11.03(4)
66	Auction Sales Bond		\$500.00	11.03(4)
67	Auction Fees on Sales	of sales	20%	11.03(5)
68	PUBLIC AMUSEMENTS			11.04
69	Circus, street carnival, menagerie or sideshow	day	\$25.00	11.04(5)

70	Dance hall, skating rink, play or theatrical performance, motion picture show	annual or fractional part	\$75.00	11.04(5)
71	Play or Theatrical performance	day	\$10.00	11.04(5)
72	Billard or Pool Room	per table annual or fractional part	\$15.00	11.04(5)
73	Bowling Alley - one alley	annual or fractional part	\$15.00	11.04(5)
74	Bowling Alley - each additional alley	annual or fractional part	\$5.00	11.04(5)
75	All other amusements, amusement devices, juke boxes and music boxes	per unit annual or fractional part	\$15.00	11.04(5)
76	PARADE			
77	Parade Permit		\$10.00	11.10(3)(c)
78	TAXI			
79	Taxi Cab License - 1st vehicle	annual or fractional part	\$20.00	11.06(4)
80	Taxi Cab License - each additional vehicle	annual or fractional part	\$20.00	11.06(4)
81	JUNK DEALER			
82	Junk Dealer Application		\$15.00	11.08(2)
83	Junk Dealer License	annual	\$50.00	11.08(5)
84	Junk Dealer License	daily	\$10.00	11.08(5)
85	PARK & RECREATION			
86	Dodge Park Shelter		\$65/\$90	
87	Harris Mill Park Shelter		\$65/\$90	
88	McCune Park Concession Stand	requires \$50 security deposit	\$100/\$115	
89	McCune Park Shelter		\$65/\$90	
90	West End Park Shelter		\$65/\$90	
91	Wilcox Park Shelter		\$65/\$90	
92	ZONING			
93	Zoning Code Amendment		\$150.00	16.01(11)(b)(ix)
94	Special Assessment Letters		\$40.00	
95	Annual Mobile Home Court	50 spaces	\$100.00	16.03(6)(e)(ii)(b)
96	Mobile Home Court License Transfer		\$10.00	16.03(6)(e)(ii)(b)
97	Mobile Home Surety Bond		\$2,000.00	16.03(6)(e)(ii)(b)
98	Planned Community Development	Department Review	\$250 + \$15 per lot	16.07(6)(g)(i)
99	Planned Community Development	Engineering	Actual Cost	16.07(6)(g)(ii)
100	Planned Community Development	Administration	1% City Loan	16.07(6)(g)(iii)
101	Conditional Use		\$150.00	16.12(2)-16.13(5)
102	Home Occupation License Application		\$25.00	16.13(4)
103	Home Occupation License Annual License		\$25.00	16.13(6)
104	Board of Appeals	Violation Filing Fee	\$50.00	16.16(1)(a)
105	Variance		\$150.00	16.16(1)(b)
106	Site Plan Review - Consult/Engineering		Actual Cost	16.17(7)(a)

107	Site Plan Review - Department Review		\$100.00	16.17(7)(b)
108	Dedication and Reservation of Lands	Single Lot	5% of total plan area or \$200.01	17.01(9)(d)
109	Dedication and Reservation of Lands	Multi-Family	\$200.00 per unit	17.01(9)(d)
110	Public Sites and Open Spaces	Per Residential Lot	\$100.00 per lot	17.07(8)
111	Public Sites and Open Spaces	Multiple Residential Units	\$100.00 unit	17.07(8)
112	Preliminary Plat Review	Department Review	\$250.00 + \$15.00 per lot	17.10(1)
113	Preliminary Plat Review	Engineering	Actual Cost	17.10(1)
114	Preliminary Plat Review	Administration	1% City Loan	17.10(1)
115	Final Plat Review	Department Review	\$150.00 + \$5.00 per lot	17.10(2)
116	Final Plat Review	Engineering	Actual Cost	17.10(2)
117	Final Plat Review	Administration	1% City Loan	17.10(2)
118	Letter of Intent Review		\$100.00	17.10(3)
119	Certified Survey Map		\$100.00 + \$15.00 per lot	17.10(4)
120	Condominium Plat		\$250.00 + \$15.00 per lot	17.10(5)
121	Replat Review	Department Review	\$250.00 + \$15.00 per lot	17.10(6)
122	Replat Review	Engineering	Actual Cost	17.10(6)
123	Replat Review	Administration	1% City Loan	17.10(6)
124	Improvement Review		1% of total cost of any required public improvements to defray the costs of review	17.10(7)
125	Inspection		Actual Cost	17.10(8)
126	PENALTIES			
127	Penalty for Chapter 6 violation	First Offense	\$3.00	6.10(4)(a)(3)(a-c)
128	Penalty for Chapter 6 violation	Second Offense	\$5.00	6.10(4)(a)(3)(a-c)
129	Penalty for Chapter 6 violation	Third Offense	\$10.00	6.10(4)(a)(3)(a-c)
130	Penalty for Chapter 6 violation	Third Offense	\$10.00	6.10(4)(a)(3)(a-c)
131	Penalty for Chapter 8 violation - Chickens	First Violation	\$250.00	8.025(9)(c)
132	Penalty for Chapter 8 violation - Chickens	Subsequent Violation	\$500.00	8.025(9)(c)
133	Penalty for Chapter 8 violation	First Offense	\$200.00-\$300.00	8.05(3)(a)
134	Penalty for Chapter 8 violation	Second Offense	\$300.00-\$500.00	8.05(3)(a)
135	Penalty for Chapter 8 violation - Truancy	First Violation	not more than \$50 + costs	8.09(2)(b)
136	Penalty for Chapter 8 violation - Truancy	Second or subsequent violation	not more than \$100 + costs	8.09(2)(b)

137	Penalty for Chapter 8 violation - Truancy	Maximum cumulative	not more than \$500 + costs	8.09(2)(b)
138	Penalty for Chapter 8 violation - Truancy	Civil Liability	in excess of \$25,000	8.09(2)(e)
139	Penalty for Chapter 8 violation - Truancy	Forfeiture	not more than \$500 + costs	8.09(2)(j)
140	Penalty for Chapter 8 violation - Controlled Substances	First Offense	not less than \$200 + costs of prosecution	8.09(5)(a)
141	Penalty for Chapter 8 violation - Controlled Substances	Second Offense	not less than \$300 + costs of prosecution	8.09(5)(b)
142	Penalty for Chapter 10 violation - Recycling	First Violation	\$50.00	10.15(11)(a)
143	Penalty for Chapter 10 violation - Recycling	Second Violation	\$200.00	10.15(11)(a)
144	Penalty for Chapter 10 violation - Recycling	Third and Subsequent Violations	not more than \$2,000.00	10.15(11)(a)
145	Penalty for Chapter 10 violation - Solid Waste	First Violation	\$50.00	10.17(4)(c)
146	Penalty for Chapter 10 violation - Solid Waste	Second Violation	\$200.00	10.17(4)(c)
147	Penalty for Chapter 10 violation - Solid Waste	Third and Subsequent Violations	not more than \$2,000.00	10.17(4)(c)
148	Penalty for Chapter 11 violation		\$25.00-\$100.00	11.02(7)(13)
149	Penalty for Chapter 17 violation		\$200.00-\$1,000.00	17.01(13)(b)
150	Penalty for Chapter 18 violation		\$100 + cost of prosecution	18.04(1)
151	Penalty for Chapter 18 violation	Cash Deposits- Adults	\$100.00	18.08(3)(a)(2)
152	Penalty for Chapter 18 violation	Cash Deposits - minor	\$50.00	18.08(3)(a)(3)
153	Penalty for Chapter 18 violation	General Provisions	\$5.00 - \$1,000.00	18.14(1)(a)
154	Penalty for Chapter 18 violation	General Provisions	\$10.00 - \$2,000.00	18.14(1)(b)
155	Penalty for Chapter 18 violation	General Provisions	\$15.00 - \$4,000.00	18.14(1)(c)