

**City of Waupun Zoning Board of Appeals
Minutes of Meeting August 30, 2018
(Approved 9/12/18)**

1. Chairman Mesa called The Zoning Board of Appeals meeting at 4:00p.m.
2. Members present on roll call are Chairman Frank Mesa, Nancy Vanderkin, Dylan Weber, and Jon Dobbratz

Also in attendance was Zoning Administrator, John Lust and Public Works Director, Jeff Daane.

3. Motion Dobbratz, second Weber, to approve the August 15, 2018 meeting minutes of the Zoning Board of Appeals. Motion carried, unanimously.
4. Public Hearing - Variance request from the City of Waupun for a vacant lot on Washington Ave. located to the south of the shared driveway access with Jimmy John's to vary the required side yard setback from 20' to 15' to preserve a large oak tree on the property. Municipal Code Section 16.04(4)(c)(ii) requires a 20' side yard setback in the B-4 Zoning District. Jeff Daane explained that there is a large tree that the developer wishes to save, in light of losing the majority of the other trees on the property due to the storms this week. There is an easement on that side of the property as well. No further facts were presented for or against the case, so Chairman Mesa closed the hearing and called for a motion.

Motion by Dobbratz, seconded by Vanderkin to approve the variance as requested.
Motion carried, unanimously.

5. There will be a special meeting for another variance application that was submitted on 8/27/18. The meeting will be scheduled for Wednesday, September 12 at 4:00 p.m.
6. Motion by Dobbratz, seconded by Weber to adjourn the meeting. Motion carried, meeting adjourned at 4:07 p.m.

Minutes submitted by:

Trista Steinbach, Administrative Assistant