

City of Waupun
Zoning Board of Appeals
Minutes of September 20, 2017

1. Call to Order:
 - a. Chairman Mesa called The Zoning Board of Appeals meeting at 4:36 p.m.
2. Roll Call:
 - a. Members Present: Frank Mesa, Mark Nickel, , Dick Walters, & Merlin Schouten
 - b. Members Absent: Alternate Jon Dobbratz and Mike Matoushek, Jr
 - c. Also Present: Susan Leahy, Zoning Administrator, Dan Vande Zande, City Attorney and Mayor Julie Nickel
3. Approve Minutes of September 6, 2017 meeting.
 - a. Schouten made a motion to approve the September 6, 2017 meeting minutes, Walters seconded. Motion carried.
4. Public Hearing:
 - a. Mesa read Request: Discuss/Approve Variance of Ceemedia LLC at 205 Gateway Drive (Parcel # WPN-14-15-33-03-001-00) to build an additional billboard 330 feet north of the existing billboard. Per Section 16.11(6), only one billboard is allowed in the City limits.
 - b. Mesa stated there is currently one on the site.
 - c. New billboard to be 330 feet north of existing and only one allowed per ordinance.
 - d. Nickels asked if the zoning code does state only one allowed.
 - e. Mayor nickel stated it would be the same size that is currently there.
 - f. Mesa stated the current ordinance should be changed to allow additional billboards.
 - g. Mesa stated that Mike Butler, Ceemedia is on his way to the meeting.
 - h. Leahy stated it is a fairly new ordinance and handed out a copy of the ordinance for billboards.
 - i. Leahy stated that billboards have no size requirements.
 - j. Mesa stated with additional information asked the members if any would recommend the additional billboard.
 - k. Mesa asked for further discussion.
 - l. Nickel stated he does not see a problem with the additional billboard. The billboard there presently can barely see from the City and more are needed.
 - m. Schouten asked if only Waupun businesses would be using the billboard to advertise.
 - n. Nickel stated it would be on a southbound lane.
 - o. Mayor Nickel stated that several businesses including the hospital are interested in the billboard to advertise.
 - p. Vande Zande commented that a conditional use permit is required which the Plan Commission can add stipulations.

- q. Nickel made a motion to approve as written. Schouten 2nd.
 - r. Mesa - Aye, Walters - Aye, Schouten - Aye, Nickel - Aye
 - s. 4-Ayes, 0 Nays. Motion carried.
5. Other Business
- a. Mesa made a request that any updated or new ordinance be sent to the Zoning Board of Appeals members when issued.
6. Adjournment:
- a. Schouten made a motion to adjourn, Walters seconded.
 - b. Meeting adjourned at 4:50 p.m.

Prepared by:
Susan K. Leahy
Zoning Administrator