

**City of Waupun**  
**Zoning Board of Appeals**  
Minutes of May 17, 2017

1. Call to Order:
  - a. Chairman Mesa called The Zoning Board of Appeals meeting at 4:33 p.m.
2. Roll Call:
  - a. Members Present: Frank Mesa, Mark Nickel, Mike Matoushek, Jr, Dick Walters, & Alternate Jon Dobbratz
  - b. Members Absent: Merlin Schouten
  - c. Also Present: Susan Leahy, Zoning Administrator & Michael Flier
3. Approve Minutes of March 29, 2017 meeting.
  - a. Dobbratz made a motion to approve the March 29, 2017 meeting minutes, Matoushek seconded. Motion carried.
4. Public Hearing:
  - a. Mesa read Request: Discuss/Approve Variance of Michael Flier at 601 Beekman Street to add a front deck to their home and encroach into the required front yard setback per Section 16.03(1)(c)(ii).
  - b. Flier stated he would like to construct a deck at location of stoop at front of house. Height of deck would require one step which would be around the entire deck.
  - c. Mesa stated the deck is not allowed in the setback currently.
  - d. Dobbratz asked about the concrete slab at the rear of house/garage.
  - e. Flier stated with the power lines over the concrete slab limits the use.
  - f. Dobbratz asked if the deck would be uncovered. Flier stated yes.
  - g. Nickel asked if the front stoop would be removed and if the proposed deck would be level walk-out.
  - h. Flier stated the stoop will be removed and yes it will be same height as finish floor of home.
  - i. Mesa asked if there were any more questions.
  - j. Nickel commented that the stoop protrudes 5'-6" and the deck is only encroaching another 4 feet.
  - k. Mesa asked for any further discussion.
  - l. Nickel made a motion to accept the variance as written. Walters seconded.
  - m. Nickel - Aye, Matoushek - Aye, Walters - Aye, Dobbratz - Aye, Mesa - Aye
  - n. 5-Ayes, 0 Nays. Motion carried.
5. Mesa read request to Discuss/Approve day of month and time of Zoning Board of Appeals monthly meeting.
  - a. Board members stated to leave as is on a needed basis.
  - b. Matoushek, Jr made a motion to leave on a as needed basis, Dobbratz seconded.
  - c. Nickel - Aye, Matoushek - Aye, Walters - Aye, Dobbratz - Aye, Mesa - Aye
  - d. 5-Ayes, 0 Nays. Motion carried.

6. Adjournment:

- a. Matoushek made a motion to adjourn, Nickel seconded.
- b. Meeting adjourned at 4:40 p.m.

Prepared by:

Susan K. Leahy

Zoning Administrator